# CITY OF COLFAX, IOWA

Independent Auditors' Reports Basic Financial Statements and Supplemental Information and Findings

June 30, 2007

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# City of Colfax, Iowa Officials

Name	Title	Term Expires
Keith Warrick	Mayor	January, 2008
Kent Deal	Council Member	January, 2008
Bob Brown	Council Member	January, 2010
Bryan Poulter	Council Member	January, 2008
Elizabeth Wheeler	Council Member	January, 2008
Kathryn Gullion	Council Member	January, 2010
Kathy Mathews	City Clerk	Indefinite
Larry Opfer	Treasurer	Indefinite
Ken Walker	City Attorney	Indefinite

# POLLARD AND COMPANY P.C.

### **CERTIFIED PUBLIC ACCOUNTANTS**

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CERTIFIED PUBLIC ACCOUNTANTS

PRIVATE COMPANIES PRACTICE SECTION

IOWA SOCIETY OF

CERTIFIED PUBLIC ACCOUNTANTS

### INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council City of Colfax

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Colfax, Iowa, as of and for the year ended June 30, 2007, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Colfax as of June 30, 2007, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued our reports as dated below on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. Those reports are an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis and the budgetary comparison information are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We applied limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City of Colfax's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statement for the years ended June 30, 2005 and 2004 (none of which are presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 4 is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Polland and Company P.C.

February 22, 2008

# CITY OF COLFAX MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Colfax provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ending June 30, 2007. We encourage readers to consider this information in conjunction with the City's financial statements and the accompanying notes, which follow.

### FINANCIAL HIGHLIGHTS

- The City's receipts totaled \$2,238,787 for the year ended June 30, 2007, a 5% decrease from 2006
- Disbursements for the year totaled \$1,992,524 which is a 7% decrease from 2006.

### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Statement of Activities and Net Assets. This statement provides information about the activities of the city as a whole and presents an overall view of the City's finances.

Notes to financial statements provide additional information essential to full understanding of the date provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the City's budget for the year.

### **Basis of Accounting**

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting form the use of the cash basis of accounting.

### REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Assets reports information which helps answer this question.

The Statement of Activities and Net Assets presents the City's net assets. Over time, increases or decreases in the City's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets are divided into two finds of activities:

- Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, and debt service. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks, sanitary sewer system, and garbage/landfill. These activities are financed primarily by user charges.

Fund Financial Statements

The City has two kinds of funds:

1) Government funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The major governmental funds include: 1) the General Fund, 2) the Special Revenue Funds such as Road Use Tax, Local Option Sales Tax, Hotel/Motel Tax Fund, and Employee Benefits Fund; 3) the Debt Service Fund. The governmental fund financial statements provide a detailed, short term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Transfers In and Out are an accounting device used to accumulate and allocate costs internally among the City's various functions.

The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances.

2) Proprietary funds are used to report business type activities. The City maintains three funds to provide separate information for the water, sewer, and garbage/landfill funds considering these to be major funds.

The required financial statements for proprietary funds include a statement of cash receipts, disbursements and changes in cash balances.

# GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, increasing \$246,263 year ended June 30, 2007.

The analysis that follows focuses on the changes in cash balances.

Changes in Cash Basis Net Assets		
	Year ende	d June 30,
	2007	2006
Receipts:		
Program receipts:		
Charges for service	964,837	966,613
Operating grants, contributions and restricted interest	215,800	186,122
Capital grants, contributions and unrestricted interest	22,075	14,512
Bond proceeds	148,102	232,500
General receipts:		
Property tax	601,313	545,214
Other general receipts	73,077	351,557
Hotel/motel and local option taxes	213,583	68,286
Total receipts	2,238,787	2,364,804
Disbursements:		
Water	323,764	275,193
Sewer	346,483	
Landfill	125,507	121,465
Total business type disbursements	795,754	805,581
Public safety disbursements	384,234	376,397
Public works disbursements	246,762	326,697
Culture and recreation	174,050	180,711
Community and economic development	3,001	3,000
General government	200,153	272,783
Debt service	188,570	172,458
Total governmental activities	1,196,770	1,332,046
Total	1,992,524	2,137,627
Cash basis net assets beginning of year	1,464,619	1,237,442
Cash basis net assets end of year	1,710,882	1,464,619

### INDIVIDUAL MAJOR GOVERNMENT FUND ANALYSIS

The following are the major reasons for the changes in fund balances of certain major funds from the prior year.

- The General Fund has a deficit balance of \$<187,345>. This deficit balance is a decrease from last year's deficit. The City will continue to cut spending when possible.
- Employee Benefit Fund cash balance has a deficit of \$<13,942>. Benefit payments exceeded property tax receipts in prior years.
- The Debt Service Fund cash balance has a deficit of \$<54,055> after disbursements for the year and an increase in property tax receipts. The City will need to increase the debt service levy in an upcoming budget.
- The Road Use tax fund has a deficit balance of \$<37,813> which was created because of project expenditures which were made ahead of receipts in prior years. The receipt of future revenues will be used to offset the deficit.

### INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Water Fund cash balance increased \$116,977.
- The Sewer Fund cash balance decreased \$7,502.
- The Garbage/Landfill cash balance increased \$14,949.

### **DEBT ADMINISTRATION**

At June 30, 2007, the City had approximately \$2,573,109 in bonds and other long-term debt, compared to approximately \$2,665,059 last year, as shown below.

Outstar	nding Debt at Year-End
	June 30,
	<u>2007</u> <u>2006</u>
General obligation bonds Revenue notes	843,159 835,603 1,729,950 1,829,456
Total	2,573,109 2,665,059

The City's outstanding general obligation debt of \$843,159 is below its constitutional debt limit of \$3.1 million.

### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

City of Colfax's elected and appointed officials considered many factors when setting the fiscal year 2008 budget, tax rates, and fees that will be charged for various City activities. One of those factors is the economy.

Inflation in the State continues to be somewhat lower than the national Consumer Price Index increase. The State's CPI increase was 3.2 percent for fiscal year 2007 compared with the national rate of 3.4 percent. Inflation has been modest here due in part to the slow residential housing market and modest increases in energy prices in 2006-2007.

These indicators were taken into account when adopting the budget for fiscal year 2008. Amounts available for appropriation in the operating budget are \$2.5 million, a slight increase over the final 2007 budget. Budgeted disbursements are expected to remain fairly similar. The City has added no major new programs or initiatives to the 2008 budget.

If these estimates are realized, the City's budgeted cash balance is expected to increase by the close of 2008.

### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Kathy L. Mathews, City Clerk, 15 E Howard, Colfax, Iowa.

### City of Colfax, Iowa Statement of Activities and Net Assets – Cash Basis As of and for the year ended June 30, 2007

			Program Receipts						
			Charges for Services	Con	erating Grants, tributions, and tricted Interest	Capital Grants, Contributions and Restricted Interest			
Functions/Programs									
Governmental Activities									
Public safety	\$	384,234	\$	126,982	\$	-	\$ -		
Public works		246,762		-		215,800	-		
Culture and recreation		174,050		28,276		-	-		
Community and economic development		3,001		-		-	-		
General government		200,153		16,827		-	-		
Debt service		188,570		-		-			
Total governmental activities		1,196,770		172,085		215,800			
Business Type Activities									
Water		323,764		313,315		-	-		
Sewer		346,483		338,981		-	-		
Sanitation		125,507		140,456		-	-		
Total business type activities		795,754		792,752	•	-	-		
Total	\$	1,992,524	\$	964,837	\$	215,800	\$ -		

### General Receipts

Property tax levied for

General purposes

Tax increment financing

Debt service

Local option sales tax

Hotel/motel tax

Unrestricted interest on investments

**Bond Proceeds** 

Repayment of TIF debt

Miscellaneous

Total general receipts

Change in cash basis net assets

Cash basis net assets beginning of year

Cash basis net assets end of year

Cash basis net assets

Restricted (Deficit)

Streets

Debt service

Other purposes

Unrestricted (deficit)

Total cash basis net assets

There were no reconciling items between the Governmental and Fiduciary Fund Statements of Cash Receipts, Disbursements and Changes in Cash Balances and the above Statement. See notes to financial statements.

Net (Disbursements) Receipts and Changes in Cash Basis Net Assets

Go	vernmental	В	usiness Type		
A	Activities		Activities		Total
\$	(257,252)	\$	-	\$	(257,252)
	(30,962)		-		(30,962)
	(145,774)		-		(145,774)
	(3,001)		-		(3,001)
	(183,326)		-		(183,326)
	(188,570)		-		(188,570)
	(808,885)		-		(808,885)
	-		(10,449)		(10,449)
	-		(7,502)		(7,502)
	-		14,949		14,949
	-		(3,002)		(3,002)
\$	(808,885)	\$	(3,002)	\$	(811,887)
	407,967		-		407,967
	17,426		-		17,426
	175,920		-		175,920
	160,232				160,232
	53,351		-		53,351
	22,075		-		22,075
	38,102		110,000		148,102
	(17,426)		17,426		-
	73,077		-		73,077
	930,724		127,426		1,058,150
	121,839		124,424		246,263
	(39,858)		1,504,477		1,464,619
\$	81,981	\$	1,628,901	\$	1,710,882
\$	(37,813)	\$	_	\$	(37,813)
7	(54,055)	~	929,208	-	875,153
	361,194				361,194
	(187,345)		699,693		512,348
\$	81,981	\$	1,628,901	\$	1,710,882

# City of Colfax, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances Governmental Funds

As of and for the year ended June 30, 2007

			Special Revenue							
		General	Road Use Tax	Local Option SalesTax	Hotel/Motel Tax					
Receipts										
Property Taxes	\$	269,800	\$ -	\$ -	\$ -					
Tax Increment Financing Collections		-	-	1.60.222	-					
Other City Tax		-	-	160,232	53,351					
Licenses and Permits		17,487	-	3,637	951					
Use of Money and Property		20,331	252	-	-					
Intergovernmental		40,479	215,800	-	-					
Charges for Services		108,484	-	-	-					
Miscellaneous		73,534	216052	162.060						
Total Receipts		530,115	216,052	163,869	54,302					
Disbursements										
Operating  P. H. G. G. G. G.		212.042								
Public Safety		312,942	-	-						
Public Works		142.040	234,623	12 447						
Culture and Recreation		142,949	-	12,447						
Community and Economic Development General Government		3,001	-							
		166,996	-							
Debt Service Total Disbursements		625,888	234,623	12,447						
Total Disoursements		023,000	234,023	12,447						
Excess (deficiency) of receipts										
over (under) disbursements		(95,773)	(18,571)	151,422	54,302					
Other financing sources (uses)										
Bond proceeds		-	38,102	-	=					
Repayment of TIF Debt		_	-	-	-					
Operating transfers in		108,623	-	-	-					
Operating transfers out		_	-	(80,116)	(26,675)					
Total other financing sources (uses)		108,623	38,102	(80,116)	(26,675)					
Net change in cash balances		12,850	19,531	71,306	27,627					
Cash balance (deficit) - beginning of year		(200,195)	(57,344)	185,843	25,020					
Cash balance (deficit) - end of year	\$	(187,345)			\$ 52,647					
Cash basis fund balances (deficit) Unreserved										
Debt service	\$	-	\$ -	\$ -	\$ -					
General fund		(187,345)	<del>-</del>	_	<del>-</del>					
Special revenue funds		-	(37,813)	257,149	52,647					
Permanent fund	<i>*</i>	(105.045)	- (2 <b>7</b> 010)	Φ 277.110	- -					
Total cash basis fund balances (deficit)	\$	(187,345)	\$ (37,813)	\$ 257,149	\$ 52,647					

The accompanying notes to financial statements are an integral part of this statement.

# Special Revenue

### Other Nonmajor Governmental

		Governmental	
Employee Benefits	Debt Service	Funds	Total
\$ 138,167	\$ 175,920	\$ -	\$ 583,887
-	-	17,426	17,426
-	-	-	213,583
-	-	-	22,075
-	-	1,832	22,415
-	-	-	256,279
-	-	-	108,484
_	_	250	73,784
138,167	175,920	19,508	1,297,933
		27,000	-,> , ,>
71,292	_	-	384,234
9,939	_	2,200	246,762
18,654	_	2,200	174,050
-	_	_	3,001
33,157	_	_	200,153
33,137	188,570	_	188,570
133,042	188,570	2,200	1,196,770
133,042	100,570	2,200	1,170,770
5,125	(12,650)	17,308	101,163
	(==,===)	,	
_	_	_	38,102
_	_	(17,426)	
_	_	(17,120)	108,623
_	_	(1,832)	
	_	(19,258)	
		(17,230)	20,070
5,125	(12,650)	(1,950)	) 121,839
3,1 23	(12,030)	(1,550)	) 121,037
(19,067)	(41,405)	67.200	(30 858)
\$ (13,942)			(39,858) \$ 81,981
(13,942)	\$ (54,055)	) \$ 05,540	Φ 01,901
Φ	Φ (54.055)	х ф	Φ (54.055)
\$ -	\$ (54,055)		\$ (54,055)
- 400.00	-	-	(187,345)
(13,942)	-	-	258,041
ф (12.0.12)	<u>-</u>	65,340	65,340
\$ (13,942)	\$ (54,055)	) \$ 65,340	\$ 81,981

# City of Colfax, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances Proprietary Funds As of and for the year ended June 30, 2007

	Water		Sewer		Sanitation			Total
Operating receipts								
Use of money and property	\$	19,838	\$	3,682	\$	467	\$	23,987
Charges for service		293,477		335,299		139,989		768,765
Total operating receipts		313,315		338,981		140,456		792,752
Operating disbursements								
Business type activities		323,764		183,078		125,507		632,349
Excess of operating receipts								
over operating disbursements		(10,449)		155,903		14,949		160,403
Non-acception and design (1) have seen (1)								
Non-operating receipts (disbursements)		17.406						17.406
Repayment of TIF debt		17,426		-		-		17,426
General obligation bond proceeds		110,000	,	162 405		-		110,000
Debt service		-	_ `	163,405)		-		(163,405)
Total non-operating receipts (disbursements)		127,426	(	163,405)		-		(35,979)
Net change in cash balances		116,977		(7,502)		14,949		124,424
Cash balances - beginning of year		986,922		426,884		90,671		1,504,477
Cash balances - end of year	\$ 1	,103,899	\$	419,382	\$	105,620	\$ 2	1,628,901
Cash basis fund balances								
Reserved for debt service	\$	770,203	Φ	159,005	\$		\$	929,208
Unreserved	Ф	333,696		260,377	Φ	105,620	Φ	699,693
Total cash basis fund balances	\$ 1	,103,899		419,382	\$	105,620	\$	1,628,901
Total Cash Dasis fund Datanees	ΨΙ	.,105,097	Ψ	T19,302	Ψ	105,020	ψ.	1,020,301

# City of Colfax, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances Fiduciary Funds As of and for the Year Ended June 30, 2007

	Library Memorials	Tenant Memorial	Stage Project
Receipts		·	
Donations	\$ 2,598	\$ -	\$ -
Investment earnings - interest	189	2,573	
Total receipts	2,787	2,573	
Disbursements			
Operating			
Cultural and recreation	1,050		
Total Disbursements	1,050		
Excess of receipts over disbursements	1,737	2,573	
Cash balance - beginning of year	14,805	54,409	1,440
Cash balance - end of year	\$ 16,542	\$ 56,982	\$ 1,440

### CITY OF COLFAX, IOWA NOTES TO FINANCIAL STATEMENTS JUNE 30, 2007

### 1/ Summary of Significant Accounting Policies

The City of Colfax is a political subdivision of the State of Iowa located in Jasper County. It was first incorporated in 1866 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a nonpartisan basis. The City provides numerous services to citizens including public safety, public works, culture, recreation, public improvements, and general administrative services.

### A. Reporting Entity

For financial reporting purposes, the City has included all funds, organizations, agencies, boards, commissions, and authorities. The City has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing board and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the City.

### Jointly Governed Organizations

The City also participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Jasper County Assessor's Conference Board, Selective Enforcement Response Team and Safety Coalition of Central Iowa Cities, Jasper County Animal Rescue League and Humane Society and Central Iowa Committee.

### B. Basis of Presentation

<u>Government-wide Financial Statements</u> - The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in two categories:

*Restricted net assets* result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net assets* consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

### B. Basis of Presentation (continued)

The Statement of Activities and Net Assets demonstrates the degree to which direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

### Special Revenue:

The Road Use Tax Fund is used to account for road construction and maintenance.

The Local Option Sales Tax is used to account for the City's sales tax receipts and the disbursements financed by such.

The Hotel/Motel Tax Fund is used to account for the City's hotel/motel tax receipts and the disbursements financed by such.

The Employee Benefits Fund is used to account for the tax levy and the disbursement for the benefits.

The Debt Service Fund is utilized to account for the payment of interest and principal on the City's general long-term debt.

The City reports the following major proprietary funds:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

The Sanitation Fund accounts for the operation of the City's solid waste disposal system.

### C. Measurement Focus and Basis of Accounting

The City of Colfax maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

### C. Measurement Focus and Basis of Accounting (continued)

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

### D. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2007, disbursements exceeded the amounts budgeted in the Public Works, Culture and Recreation, and Debt Service functions.

### 2/ Cash and Pooled Investments

The City's deposits at June 30, 2007 were entirely covered by Federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

<u>Interest Rate Risk</u> – The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but maturities shall be consistent with the needs and use of the City.

### 3/ Notes Payable

The annual debt service requirement to maturity for general obligation notes, and the sewer revenue notes is as follows:

Year									
Ending	General Obliga	ation Notes	Sewer Reve	enue l	Notes :		Total Annual I	Debt 1	Retirement
June 30,	Principal	Interest	Principal	I	ntere st	_	Principal		Interest
2008	145,945	37,552	102,211		56,414	_	248,156		93,966
2009	150,559	30,667	105,240		52,821		255,799		83,488
2010	153,401	23,961	109,335		49,104		262,736		73,065
2011	156,385	17,115	112,498		45,228		268,883		62,343
2012	125,339	10,123	116,736		41,219		242,075		51,342
2013	62,554	4,685	121,052		37,043		183,606		41,728
2014	23,080	2,254	125,452		32,695		148,532		34,949
2015	14,896	1,198	106,426		28,169		121,322		29,367
2016	11,000	512	108,000		24,930		119,000		25,442
2017			112,000		21,690		112,000		21,690
2018			115,000		18,330		115,000		18,330
2019			118,000		14,880		118,000		14,880
2020			122,000		11,340		122,000		11,340
2021			126,000		7,680		126,000		7,680
2022			130,000		3,900		130,000		3,900
Totals	\$ 843,159	\$ 128,067	\$ 1,729,950	\$	445,443		\$ 2,573,109	\$	573,510

The resolutions providing for the issuance of the sewer revenue notes include the following provisions.

- a. The bonds will only be redeemed from the future earnings of the sewer activity and the note holders hold a lien on the future earnings of the sewer fund.
- b. Sufficient monthly transfers shall be made to a separate revenue bond sinking account for the purpose of making the next bond principal and interest payments.

The City has established the sinking and reserve funds required by the above resolutions.

### 4/ Tax Increment Financing

In 1988, 1991, and 1999, the City established three urban renewal districts and made agreements with the county and school, in accordance with Chapter 403.19 of the Code of Iowa, to divide the increase in taxes, as a result of the incremental property tax valuation in those districts.

The taxes so collected are paid into the City's Special Revenue Fund and are to be expended for project costs or debt service associated with the projects affecting the districts. In prior years, the taxes received were not sufficient to pay the debt service. Consequently, the water fund advanced \$77,269 toward debt service. In accordance with the Iowa Code, these advances may now be repaid from the tax increment revenues since the 1999 general obligation refunding note has been retired. During the year, \$17,426 was repaid on this intrafund debt. At June 30, 2007, the balance due is \$43,729.

### 4/ Tax Increment Financing (continued)

In July 2001, the City and Jasper County entered into a 28E agreement to develop the Colfax I-80 Interchange Urban Renewal Project area. The City extended its water and sanitary sewer service to the area. By June 30, 2007, the County had loaned the City \$1,197,501 for the extension costs and \$80,175 to reimburse engineering costs. The County shall collect and retain all tax increment revenues collected from the taxable properties located in the area. If upon maturity of the loan, the revenue collected is not sufficient to fully reimburse the County for all the principal and interest paid by the County, on its loan for this specific purpose, the City will be obligated to repay the unpaid balance plus interest at the rate then being paid by the County on its loan. Since the repayment is contingent on future taxes paid in the Urban Renewal Project area, the amounts of the payments are not readily determinable.

### 5/ Pension and Retirement Benefits

### **IPERS**

The City contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Most regular plan members are required to contribute 3.70% of their annual covered salary and the City is required to contribute 5.75% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contribution to IPERS for the years ended June 30, 2007, 2006, and 2005 were \$30,980, \$31,910, and \$30,398, respectively, equal to the required contributions for each year.

### 6/ Compensated Absences

City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement, or death. These accumulations are not recognized as disbursements by the City until used or paid. The liability is computed based on the rate of pay as of June 30, 2007. The City's approximate liability for earned vacation and sick leave termination payments payable to employees at June 30, 2007, primarily relating to the General Fund, was \$8,300.

### 7/ Related Party Transactions

The City had business transactions between the City and City officials totaling \$2,578 during the year ended June 30, 2007.

### 8/ Risk Management

The City is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

### 9/ Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that effect the reported amounts and disclosure of liabilities, contingent liabilities and commitments at the date of the financial statements, and the classification of receipts and disbursements during the reporting period. Actual results could differ from the estimates that were used.

### 10/ Deficit Fund Balances

At June 30, 2007 the General, Road Use Tax, Employee Benefits, and Debt Service Funds had deficit balances of \$187,345, \$37,813, \$13,942, and \$54,055, respectively. The deficit in the General Fund will be reduced by transfers from the Proprietary Fund operating accounts. The deficit in the Employee Benefit and Debt Service Funds will be reduced by increasing property tax levies in subsequent years. The deficit in the Road Use Tax Fund was created because project expenditures were made ahead of receipts. Future receipts will be used to offset the deficit.

### 11/ Economic Development Loan

With funds from the Iowa Department of Economic Development, the City loaned \$150,000 to a local manufacturing company which employs 40 people. The loan is forgivable to the extent of \$75,000 and repayment is expected on the \$75,000 balance. Principal payment are to be received over 5 years and there is no interest due. Any repayment is to be used by the City for similar projects.

# City of Colfax, Iowa Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances Budget and Actual (Cash Basis) - All Governmental Funds and Proprietary Funds Required Supplementary Information Year ended June 30, 2007

	Governmental Funds Actual		Proprietary Funds Actual	
Receipts				
Property Taxes	\$	583,887	\$	-
Tax increment financing collections		17,426		_
Other city tax		213,583		-
Licenses and permits		22,075		-
Use of money and property		22,415		23,987
Intergovernmental		256,279		_
Charges for Service		108,484		768,765
Special assessments		-		-
Miscellaneous		73,784		
Total Receipts		1,297,933		792,752
Disbursements				
Public safety		384,234		=
Public works		246,762		_
Health and social services		-		-
Culture and recreation		174,050		-
Community and economic development		3,001		-
General government		200,153		-
Debt service		188,570		163,405
Business type activities		-		632,349
Total Disbursements		1,196,770		795,754
Excess (deficiency) of receipts				
over (under) disbursements		101,163		(3,002)
Other financing (uses) net		20,676		127,426
Excess (deficiency) of receipts over disbursements and other financing uses		121,839		124,424
Balance (deficit) - beginning of year		(39,858)		1,504,477
Balance (deficit) - end of year	\$	81,981	\$	1,628,901

See accompanying independent auditors' report.

Rud	geted	Amo	aints

	Net	Original	Final	Final to Net Variance
		o		
\$	583,887	\$ 577,877	\$ 577,877	\$ 6,010
	17,426	16,150	16,150	1,276
	213,583	336,815	336,815	(123,232)
	22,075	13,600	13,600	8,475
	46,402	2,000	2,000	44,402
	256,279	185,176	185,176	71,103
	877,249	880,500	880,500	(3,251)
	-	4,000	4,000	(4,000)
	73,784	_	_	73,784
2	2,090,685	2,016,118	2,016,118	74,567
	384,234	384,829	404,560	20,326
	246,762	199,976	199,976	(46,786)
	-	5,500	5,500	5,500
	174,050	167,940	169,440	(4,610)
	3,001	13,100	15,300	12,299
	200,153	307,700	307,700	107,547
	351,975	180,582	180,582	(171,393)
	632,349	732,399	842,399	210,050
1	1,992,524	1,992,026	2,125,457	132,933
	<i>y y</i> -	<i>y y</i>	, -,	- 4
_	98,161	24,092	(109, 339)	207,500
	148,102		133,431	14,671
	246,263	24,092	24,092	222,171
1	1,464,619	6,402,399	6,402,399	(4,937,780)
\$ 1	1,710,882	\$ 6,426,491	\$ 6,426,491	\$ (4,715,609)

### City of Colfax, Iowa Notes to Required Supplementary Information – Budgetary Reporting June 30, 2007

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon ten major classes of disbursements known as functions, not by fund or fund type. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, business type activities and non-program. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$133,431. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2007, disbursements exceeded the amounts budgeted in the Public Works, Culture and Recreation, and Debt Service functions.

## City of Colfax, Iowa Statement of Cash Receipts, Disbursements, and Changes in Cash Balances Nonmajor Governmental Funds As of and for the year ended June 30, 2007

	Special Revenu		venue	Permanent		_	
	Urb	an Renewal			Cemetery		
	Tax	Increment	C	DBG	Perpetual Care		Total
Receipts							
Property tax - tax increment financing	\$	17,426	\$	-	\$ -	\$	17,426
Use of money and property		-		-	1,832		1,832
Miscellaneous		-		-	250		250
Total Receipts		17,426		-	2,082		19,508
Operating							
Public Works		-		2,200	-		2,200
Total Disbursements				2,200			2,200
Excess (deficiency) of receipts							
over (under) disbursements		17,426		(2,200)	2,082		17,308
Other financing uses							
Repayment of TIF Debt		(17,426)		_	-		(17,426)
Operating transfers out				-	(1,832)		(1,832)
Total other financing uses		(17,426)		-	(1,832)		(19,258)
Net change in cash balances		-		(2,200)	250		(1,950)
Cash balance - beginning of year		-		2,200	65,090		67,290
Cash balance - end of year	\$	-	\$	-	\$ 65,340	\$	65,340
Cash basis fund balances							
Unreserved	Ф		Ф		Φ 25.240	ф	CE 040
Permanent fund	\$	_	\$	-	\$ 65,340	\$	65,340
Total cash basis fund balances	\$	-	\$	-	\$ 65,340	\$	65,340

See accompanying independent auditors' report.

# City of Colfax, Iowa Schedule of Indebtedness For the year ended June 30, 2007

			Amount
			Originally
	Date of Issue	Interest Rates	Issued
Obligation			
General Obligation Notes			
Fire Station and Park Project	March 2, 1998	5.00%	\$ 400,000
City Hall Note	April 1, 2002	5.00%	35,000
South Sewer	April 14, 2003	3.50%	400,000
Corporate Purpose Note	August 15, 2001	5.00%	150,000
1	August 13, 2001	3.00%	130,000
Municipal Swimming Pool Repairs			
and Improvements to City Park,			
Ball Fields, and Tennis Courts			
Lake Street Sewer	October 1, 2004	4.50%	100,000
Federal Street Improvements	May 14, 2007	4.50%	150,000
Water and Sewer Improvements	October 24, 2006	4.65%	110,000
Corporate Purpose Note			
Sewer Equipment and Streetsweeper	September 15, 2005	4.50%	232,500
Totals	•		
Revenue Notes			
Sewer Revenue Bonds	March 15, 2003	3.00%	\$ 1,910,000
Sewer Revenue Note	May 8, 2001	6.25%	250,000
Totals	• .		ŕ

The accompanying notes to financial statements are an integral part of this statement.

Begin	lance ning of		Issued		tedeemed	alance End			Dυ	terest ne and
Y	ear	Dυ	ring Year	Dυ	ring Year	of Year	Int	erest Paid	Uı	npaid
\$ 10	64,137	\$	-	\$	18,593	\$ 145,544	\$	8,320	\$	-
2	21,000		-		3,500	17,500		1,050		-
24	40,000		-		40,000	200,000		8,516		-
:	88,839		-		17,742	71,097		4,307		-
:	89,127		-		10,961	78,166		3,965		-
	-		38,102		-	38,102		-		-
	-		110,000		11,000	99,000		3,126		-
23	32,500				38,750	193,750		18,740		
\$ 83	35,603	\$	148,102	\$	140,546	\$ 843,159	\$	48,024	\$	_
	_									
\$ 1,6	74,000	\$	-	\$	83,000	\$ 1,591,000	\$	54,405	\$	-
1:	55,456		-		16,506	138,950		9,494		
\$ 1,82	29,456	\$	-	\$	99,506	\$ 1,729,950	\$	63,899	\$	

# City of Colfax, Iowa Note Maturities For the year ended June 30, 2007

	Fire Station and Park		City	Hall	South Sewer		
	Issued N	March 2, 1998	Issued Ap	oril 1, 2002	Issued April 14, 2003		
Year Ending June 30,	Interest Rates (%)	Amount	Interest Rates (%)	Amount	Interest Rates (%)	Amount	
2008	5.00	29,113	5.00	3,500	3.50	-	
2009	5.00	30,569	5.00	3,500	3.50	40,000	
2010	5.00	32,097	5.00	3,500	3.50	40,000	
2011	5.00	33,702	5.00	3,500	3.50	40,000	
2012	5.00	20,063	5.00	3,500	3.50	40,000	
2013					3.50	40,000	
2014							
2015							
2016			_		_		
Totals		\$ 145,544	-	\$ 17,500		\$ 200,000	

	Sewerand	Streetsweeper	Federal Stree	et Improvements	
	Issued Sep	otember 15, 2005	Issued M	Iay 14, 2007	
					Total
Year Ending	Interest		Interest		General
June 30,	Rates (%)	Amount	Rates (%)	Amount	Obligations
2008	4.65	38,750	4.50	38,102	145,945
2009	4.65	38,750			150,559
2010	4.65	38,750			153,401
2011	4.65	38,750			156,385
2012	4.65	38,750			125,339
2013					62,554
2014					23,080
2015					14,896
2016	_		_		11,000
Totals	-	\$ 193,750	-	\$ 38,102	\$ 843,159

See accompanying independent auditors' report.

			w ater a	nd Sewer			
Pool and Park		treet Sewer	Improvements				
ıst 15, 2001	Issued Oc	tober 1, 2004	Issued Octo	ober 24, 2006			
	Interest		Interest Rate	s			
Amount	Rates (%)	Amount	(%)	Amount			
16,240	4.50	9,240	4.65	11,000			
17,070	4.50	9,670	4.65	11,000			
17,944	4.50	10,110	4.65	11,000			
18,863	4.50	10,570	4.65	11,000			
980	4.50	11,046	4.65	11,000			
	4.50	11,554	4.65	11,000			
	4.50	12,080	4.65	11,000			
	4.50	3,896		11,000			
			4.65	11,000			
\$ 71,097	\$	78,166		\$ 99,000			
	Amount  16,240 17,070 17,944 18,863 980	Interest Rates (%)  16,240 17,070 17,944 18,863 980 4.50 4.50 4.50 4.50 4.50 4.50 4.50 4.5	Interest   Rates (%)   Amount	Amount   Interest   Interest Rate			

Sewer Revenue Notes

_	Issued N	1ay 8, 2000	Issued March 15, 2003		<u>-</u>
Year Ending	Interest		Interest Rates		Total Sewer
June 30,	Rates (%)	Amount	(%)	Amount	Notes & Bonds
2008	6.25	16,211	3.00	86,000	102,211
2009	6.25	17,240	3.00	88,000	105,240
2010	6.25	18,335	3.00	91,000	109,335
2011	6.25	19,498	3.00	93,000	112,498
2012	6.25	20,736	3.00	96,000	116,736
2013	6.25	22,052	3.00	99,000	121,052
2014	6.25	23,452	3.00	102,000	125,452
2015	6.25	1,426	3.00	105,000	106,426
2016			3.00	108,000	108,000
2017			3.00	112,000	112,000
2018			3.00	115,000	115,000
2019			3.00	118,000	118,000
2020			3.00	122,000	122,000
2021			3.00	126,000	126,000
2022			3.00	130,000	130,000
Totals	\$	3 138,950	_	\$1,591,000	\$ 1,729,950

Sewer Revenue Bonds

# City of Colfax, Iowa Schedule of Receipts by Source and Disbursements by Function All Government Funds As of and for the year ended June 30, 2007

	2007		2006		2005	
Receipts						
Property taxes	\$	583,887	\$	529,100	\$	557,068
Tax increment financing collections		17,426		16,114		17,510
Other city tax		213,583		338,289		181,448
Licenses and permits		22,075		19,277		15,622
Use of money and property		22,415		14,512		5,579
Intergovernmental		256,279		207,885		196,590
Charges for service		108,484		140,273		197,131
Miscellaneous		73,784		93,437		119,495
Total	\$	1,297,933	\$	1,358,887	\$	1,290,443
Disbursements						
Operating						
Public safety	\$	384,234	\$	376,397	\$	512,601
Public works		246,762		326,697		284,064
Health and social services		-		-		6,182
Culture and recreation		174,050		180,711		167,381
Community and economic development		3,001		3,000		3,001
General government		200,153		272,783		284,583
Debt service		188,570		172,458		122,653
Total	\$	1,196,770	\$	1,332,046	\$	1,380,465

See accompanying independent auditors' report.

# POLLARD AND COMPANY P.C.

### **CERTIFIED PUBLIC ACCOUNTANTS**

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PRIVATE COMPANIES PRACTICE SECTION

IOWA SOCIETY OF

CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Members of the City Council

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Colfax, Iowa as of and for the year ended June 30, 2007, which collectively comprise the City's basic financial statements listed in the table of contents, and have issued our report thereon as dated below. Our report expressed unqualified opinions on the financial statements which were prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards, and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Colfax's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing and opinion on effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a deficiency in internal control over financial reporting that we considered to be a significant deficiency and we considered to be a material weakness.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned function, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City's financial statements that is more than inconsequential will not be prevented or detected by the City's internal control. We consider the deficiency in internal control described in Part II of the accompanying Schedule of Findings to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that result in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be

significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiency described above, we believe item I-A-07 is a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Colfax's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2007 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The City of Colfax's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusion on the City's responses, we did not audit the City's responses and, accordingly, we express no opinion on them.

This report, a matter of public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Colfax and other parties to whom the City of Colfax may report. This report is not intended to be and should not be used by anyone other than these specified parties.

Polland and Company P.C.

February 22, 2008

### CITY OF COLFAX, IOWA SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2007

### Part I: Findings Related to the Financial Statements

### SIGNIFICANT DEFICIENCIES:

### I-A-07 <u>Segregation of Duties</u>

One important aspect of internal accounting control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that generally one person has control over each of the following areas:

- (1) Cash receipts, journalizing and posting.
- (2) Disbursements, check writing, signing, mailing journalizing and posting.
- (3) Payroll preparation and distribution.

### Recommendation

We realize that with a limited number of office employees, segregation of duties is difficult. The City should continue to review its operating procedures to obtain the maximum internal control possible under the circumstances.

### Response

We will continue to review the internal control procedures and segregate duties to the extent possible with the hiring of new personnel in June 2007.

### Conclusion

Response accepted.

### Part II: Other Findings Related to Statutory Reporting

### II-A-07 Certified Budget

Disbursements during the year ended June 30, 2007 exceeded the amounts budgeted in the Public Works, Culture and Recreation, General Government and Debt Service functions. Chapter 384.20 of the Code of Iowa states in part that public monies may not be expended or encumbered except under an annual or continuing appropriation. In addition the beginning balances in the budget were reported as \$6,426,491 rather than the \$1,464,619 actual balances.

### Recommendation

The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget and to correct the beginning balances.

### Response

The budget will be amended in the future, as applicable.

### Conclusion

Response accepted.

### Part II: Other Findings Related to Statutory Reporting (continued)

### II-B-07 Questionable Disbursements

We noted no disbursements for parties, banquets or other entertainment expenses that do not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.

### II-C-07 Travel Expense

We noted no disbursements of City money for travel expenses of spouses of City officials or employees during the year.

### II-D-07 Business Transactions

Business transactions between the City and City officials or employees are as follows:

Name, Title and Business Connection	<u>Transaction Description</u>	Amount
Bryan Poulter, Council Member, Swimming Pool Manager	Swimming Pool Manager Wages	\$2,499
Kent Deal, Council Member	Computer Repairs	\$79

In accordance with Chapter 362.5(10) of the Code of Iowa, these transactions do not appear to be a conflict of interest, since the duties of the function are not incompatible with duties as Council Members.

### II-E-07 Bond Coverage

Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.

### II-F-07 Council Minutes

No transactions were found that we believe should have been approved in the Council minutes but were not.

### II-G-07 Deposits and Investments

We noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa.

### II-H-07 Financial Condition

The General, Road Use Tax, Employee Benefit, and Debt Service Funds had deficit balances at June 30, 2007 of \$187,345, \$37,813, \$13,942, and \$54,055, respectively.

### Recommendation

The City should investigate alternatives to eliminate these deficits in order to return these funds to a sound financial position.

### Response

Note 10 of the financial statements indicates the City's plans to eliminate the deficits.

### Conclusion

Response accepted.